



COUNCIL FOR LEATHER EXPORTS

(Sponsored by Ministry of Commerce & Industry, Government of India)

Regd. Office : 3rd Floor, CMDA Tower - II, Gandhi Irwin Bridge Road, Egmore, Chennai - 600 008.

Phone : 044 - 28594367 (5 lines) Fax : 044 - 28594363 & 64

E-mail: cle@cleindia.com Website : www.leatherindia.org

MEMBERSHIP APPLICATION FORM

Please fill up the form by giving relevant information and by ticking in the appropriate Box wherever necessary.

1. Name & Correspondence Address of the Company:

City : _____

State : _____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____ Website : _____

2. Person to whom communications should be sent

Name : _____

Designation : _____

Mobile No. : _____ E-mail : _____

3. Factory / Tannery Address, if any (if more than one branch attach separate sheet)

_____ Pin Code : _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

4. Registered Office (In case of Limited Company)

_____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

5. Head Office (In case of Limited Company)

_____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

6. Branch Office, if any (If more than one branch attach separate sheet)

_____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

7. Date of Establishment

D	D	M	M	Y	Y	Y	Y

8. Date of commencement of Export Business

D	D	M	M	Y	Y	Y	Y

9. Constitution of the Company

- | | | |
|---|---|---|
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> Partnership | <input type="checkbox"/> Private Limited |
| <input type="checkbox"/> Public Limited | <input type="checkbox"/> Hindu Undivided Family | <input type="checkbox"/> Others (<i>Please specify</i>) |

10. Names and Address of Proprietor / Partners / Directors:
(Please attach separate sheet if necessary)

- (i) _____
- (ii) _____
- (iii) _____

11. Name, Address and Telephone No.(s) of Proprietor / Partner / Director who shall represent the applicant on the Council : _____

12. Name & Address of Banker

Banker Name : _____

Address : _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

13. Import & Export Code Number Issued by JDGFT : _____

14. Nature of Activity

Manufacturer Merchant Others (Please specify)

15. Total Capital Employed in Plant & Machinery in Rupees

Micro Enterprise <Rs.25 Lakh Small Enterprise Rs.25 Lakh - 5 Crore Medium Enterprise Rs. 5 - 10 Crore Large Enterprise Rs. 10 Crore>

16. Rating of the Company as per National Foreign Trade Policy

a) Export House (EH) Star Export House (SEH) Trading House (TH)
Star Trading House (STH) Premier Trading House (PTH)

b) Please specify whether your unit is

Located in Domestic Tariff Area (DTA) An Export Oriented Unit (EOU)
Located in Special Economic Zone (SEZ)

(A Self certified copy of the recognition certificates to be attached)

17. Whether following standards achieved?

(i) ISO 9001 for Quality Management systems: YES NO
(ii) ISO 14001 - for Environmental Management Systems: YES NO
(iii) OHSAS 18001 for Occupational Health and Safety Management Systems: YES NO
(iv) SA-8000 for Social Accountability: YES NO

(A self certified copy of the recognition certificates to be attached)

21. Production during 2008-09

	PRODUCTION 2008-09		
FINISHED LEATHER	EXPORT In Sq. Ft.	DOMESTIC In Sq. Ft.	TOTAL In Sq. Ft.
1) Raw to Semi Finished Leather			
2) Semi Finished Leather to Finished Leather			
3) Raw to Finished Leather			
TOTAL			
	PRODUCTION 2008-09		
FOOTWEAR	EXPORT In pairs	DOMESTIC In pairs	TOTAL In pairs
1) Leather Footwear			
2) Leather Shoe Uppers			
3) Other Components (Please specify)			
4) Non Leather Footwear (Please specify)			
TOTAL			
	PRODUCTION 2008-09		
	EXPORT In pieces	DOMESTIC In pieces	TOTAL In pieces
LEATHER GARMENTS			
LEATHER GOODS			
SADDLERY & HARNESS			
	PRODUCTION 2008-09		
	EXPORT In pairs	DOMESTIC In pairs	EXPORT In pairs
LEATHER GLOVES			

22. Total export of the applicant of items covered by this Council during the last three preceding financial years :

FOB VALUE OF EXPORT (Rs. in lakhs)

Sl.No.	Product	2006-07	2007-08	2008-09
1	Leather			
2	Leather Footwear			
3	Footwear Components			
4	Leather Apparels			
5	Leather Articles			
6	Leather Gloves			
7	Saddlery & Harness			
8	Non Leather Footwear			
	Total			

23. If not yet an exporter of leather / leather Products, indicate the details of foreign contracts, market studies / overseas enquiries secured, new markets, in any, or atleast a programme of export and the estimate of the value (itemwise) or export within a year from the date of application.
24. If engaged in research development, designed, technical and consultancy services, give details pertaining to the financial year immediately preceding the year of application.
25. Whether the firm is already a Registered Exporter with any other Council. If so, give Registration no, and details thereof and name and address of the registering office of the council.
26. Whether a member of any recognised trade body, including Chamber of Commerce / Industry. If so, give name(s) and address(es).
27. Whether the applicant is registered under the Factories Act. If so, give Registration No. Date and validity.
28. A certificate from the applicant's bankers certifying the financial soundness net worth of the applicant.
29. Whether the Proprietor / Partner / Director of the Company is associated with the any other company / Organisation. If so give details about the name & address of the Company / organisation.
30. Whether the person concerned was a Proprietor / Partner / Director of the company, which was earlier registered with this Council. If so, give Registration No.& date and specify the reason for discontinuation of the membership.

I / We* hereby declare that the particulars given in the application are true and correct to the best of my / our* knowledge and belief. I / We* also undertake to abide the conditions of Ordinary / Associate* Membership in the event admittance.

Place:	Signature
Date	Name of Applicant
Company Seal:	Designation

* Strike out inapplicable

31. Details of Product wise Exports

(a) LEATHER (FL)

Product Code No.	Description	EXPORT 2008-09	
		Quantity in Sq.Ft.	FOB Value in Rupees Lakhs
FL 01	Goat Leather		
FL 02	Sheep Leather		
FL 03	Cow Leather		
FL 04	Buff Leather		
FL 05	Cow Calf Leather		
FL 06	Buff calf Leather		
FL 07	Industrial Leather		
FL 08	Sole Leather		
FL 09	Upholstery Leather		
FL 10	Others (Please specify)		
	SUB TOTAL (a)		

(b) LEATHER FOOTWEAR (LF)

Product Code No.	Description	EXPORT 2008-09	
		Quantity in No. of Pairs	FOB Value in Rupees Lakhs
	GENTS FOOTWEAR		
LF 01	Casual / Dress Shoes		
LF 02	Long / Half Boots		
LF 03	Sandals		
LF 04	Chappals / Slippers / Horrachis		
	LADIES FOOTWEAR		
LF 05	Casual / Dress Shoes		
LF 06	Long / Half Boots		
LF 07	Sandals		
LF 08	Chappals / Slippers / Horrachis		

	CHILDREN FOOTWEAR		
LF 09	Casual / Dress Shoes		
LF 10	Long / Half Boots		
LF 11	Sandals		
LF 12	Chappals / Slippers / Horrachis		
	OTHER FOOTWEAR		
LF 13	Army Boots		
LF 14	Industrial/Safety shoes/Boots		
LF 15	Sports Shoes		
LF 16	Orthopaedic Shoes		
LF 17	Others (Please specify)		
	SUB TOTAL (b)		

(c) FOOTWEAR COMPONENTS (FC)

Product Code No.	Description	EXPORT 2008-09	
		Quantity in No. of Pairs	FOB Value in Rupees Lakhs
FC 01	Gents Leather Shoe Uppers		
FC 02	Gents Leather Boot Uppers		
FC 03	Gents Leather Sandals Uppers		
FC 04	Gents Leather Chappals Uppers		
FC 05	Ladies Leather Shoe Uppers		
FC 06	Ladies Leather Boot Uppers		
FC 07	Ladies Leather Sandals Uppers		
FC 08	Ladies Leather Chappals Uppers		

FC 09	Children Leather Shoe Uppers		
FC 10	Children Leather Boot Uppers		
FC 11	Children Leather Sandals Uppers		
FC 12	Children Leather Chappals Uppers		
FC 13	Leather Unit Soles		
FC 14	Other Components (made of leather, not mentioned above, please specify)		
FC 15	Non Leather Footwear Components (please specify, like soles, Heels, Counters, Toe puffs, etc.,)		
	SUB TOTAL (c)		

(d) LEATHER GARMENTS (GR)

Product Code No.	Description	EXPORT 2008-09	
		Quantity in No. of Pieces	FOB Value in Rupees Lakhs
GR 01	Gents Leather Jackets		
GR 02	Gents Leather Long Coats		
GR 03	Gents Leather Waist Coats/Shirts		
GR 04	Gents Leather Pants / Shorts		
GR 05	Ladies Leather Jackets		
GR 06	Ladies Leather Long Coats		
GR 07	Ladies Leather Waist Coats/Shirts		
GR 08	Ladies Leather Pants / Shorts		
GR 09	Children Garments		
GR 10	Motorbike Jackets		
GR 11	Industrial Leather Garments		
GR 12	Leather Aprons		
GR 13	Other (Please specify)		
	SUB TOTAL (d)		

(e) LEATHER GOODS (LP)

Product Code No.	Description	EXPORT 2008-09	
		Quantity in No. of Pieces	FOB Value in Rupees Lakhs
LP 01	Wallets		
LP 02	Purses		
LP 03	Pouches		
LP 04	Bags		
LP 05	Travel / Luggage ware		
LP 06	Passport Holders/Credit Card Holders		
LP 07	Portfolio / Briefcases		
LP 08	Leather Belts, Caps & Ties		
LP 09	Diary Covers / Cheque Book Covers		
LP 10	Desk Top Materials		
LP 11	Covers for Camera, Calculator, etc		
LP 12	Leather Toys		
LP 13	Handcrafted Leather Items		
LP 14	Pet Accessories		
LP 15	Sofa / Chair / Car seat covers (Upholstery)		
LP 16	Other Leather Goods (please specify)		
	SUB TOTAL (e)		

(f) SADDLERY & HARNESS (SH)

Product Code No.	Description	EXPORT 2008-09	
		Quantity in No. of Pieces	FOB Value in Rupees Lakhs
SH 01	Harness		
SH 02	Saddles / Bridles		
SH 03	Others (Please Specify)		
	SUB TOTAL (f)		

(g) LEATHER GLOVES (GL):

Product Code No.	Description	EXPORT 2008-09	
		Quantity in No. of Pairs	FOB Value in Rupees Lakhs
GL 01	Fancy / Fashion Gloves		
GL 02	Sports Gloves		
GL 03	Industrial Gloves		
GL 04	Other Leather Gloves (Please specify)		
	SUB TOTAL (g)		

(h) NON LEATHER FOOTWEAR - RUBBER (FR)

Product Code No.	Product	EXPORT 2008-09	
		Quantity in No. of Pairs	FOB Value in Rupees Lakhs
	GENTS FOOTWEAR RUBBER		
FR 01	Shoes		
FR 02	Sandals		
FR 03	Chappals		
FR 04	Other Footwear		
	LADIES FOOTWEAR RUBBER		
FR 05	Shoes		
FR 06	Sandals		
FR 07	Chappals		
FR 08	Other Footwear		
	CHILDREN FOOTWEAR RUBBER		
FR 09	Shoes		
FR 10	Sandals		
FR 11	Chappals		
FR 12	Other Footwear		
	SUB TOTAL (h)		

(i) NON LEATHER FOOTWEAR - PLASTIC (FP)

Product Code No.	Product	EXPORT 2008-09	
		Quantity in No. of Pairs	FOB Value in Rupees Lakhs
	GENTS FOOTWEAR PLASTIC		
FP 01	Shoes		
FP 02	Sandals		
FP 03	Chappals		
FP 04	Other Footwear		
	LADIES FOOTWEAR PLASTIC		
FP 05	Shoes		
FP 06	Sandals		
FP 07	Chappals		
FP 08	Other Footwear		
	CHILDREN FOOTWEAR PLASTIC		
FP 09	Shoes		
FP 10	Sandals		
FP 11	Chappals		
FP 12	Other Footwear		
	SUB TOTAL (i)		

(j) NON LEATHER FOOTWEAR - P.V.C. (FV)

Product Code No.	Product	EXPORT 2008-09	
		Quantity in No. of Pairs	FOB Value in Rupees Lakhs
	GENTS FOOTWEAR P.V.C.		
FV 01	Shoes		
FV 02	Sandals		
FV 03	Chappals		
FV 04	Other Footwear		
	LADIES FOOTWEAR P.V.C.		
FV 05	Shoes		
FV 06	Sandals		
FV 07	Chappals		
FV 08	Other Footwear		
	CHILDREN FOOTWEAR P.V.C.		
FV 09	Shoes		
FV 10	Sandals		
FV 11	Chappals		
FV 12	Other Footwear		
	SUB TOTAL (j)		

(k) NON LEATHER FOOTWEAR - OTHER (FO)

Product Code No.	Product	EXPORT 2008-09	
		Quantity in No. of Pairs	FOB Value in Rupees Lakhs
	GENTS NON LEATHER FOOTWEAR - OTHERS		
FO 01	Shoes		
FO 02	Sandals		
FO 03	Chappals		
FO 04	Other Footwear		
	LADIES NON LEATHER FOOTWEAR - OTHERS - OTHER		
FO 05	Shoes		
FO 06	Sandals		
FO 07	Chappals		
FO 08	Other Footwear		
	CHILDREN NON LEATHER FOOTWEAR - OTHER		
FO 09	Shoes		
FO 10	Sandals		
FO 11	Chappals		
FO 12	Other Footwear		
	SUB TOTAL (k)		

GRAND TOTAL OF FOB VALUE (SUB TOTAL a-k) in Figures Rs. _____ in words (Rupees _____ _____
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DECLARATION

Certified that information furnished above have been verified with our documents and found correct. The information furnished here may be used by the council for purposes of determining the Export Award Winners as well as for other official purposes.

Signature of the Authorised Person

Company Seal with Date

Name _____

Designation _____

Verified & Certified that information furnished are correct

Signature _____

Name _____

Banker / C.A. Seal with Date

CA Membership No. _____

OR

Bank Official Code No. _____

RELEVANT EXTRACTS FROM MEMORANDUM AND ARTICLES OF ASSOCIATION OF THE COUNCIL RELATING TO MEMBERSHIP OF THE COUNCIL

Article 3. There shall be three categories of members.

- (i)(a) Ordinary Members : Those persons, Hindu Undivided Family (HUF), firms, joint stock companies, Co-operative Societies or corporations, who have exported leather for a minimum value of Rs. 3 lakhs in the previous year, as evidenced by their Banker's or Chartered accountant's Certificates.
- (i)(b) Nominated Members : Individual nominated by the Government on the Council or the Committees.
- (ii) Associate Members : Those persons, Hindu Undivided Family (HUF), firms, joint stock companies, co-operative societies, or corporations who are engaged in the manufacture, processing or conversion of leather for export or export of leather who are not qualified to be enrolled as Ordinary Members.

Associate members are not members within the meaning of the Companies Act, 1956.

NOTE : "Leathers" includes tanned and semi-tanned hides and skins, semi-finished and finished leather of all kinds, footwears of leather including non-leather footwear and their components, leather apparels, leather articles, bristles, casings, fleshings, shavings, intestines, catguts, sutures, dressed horse, buff and goat hair, buff and cow tail hair, preserved stuffed specimens of birds and animals.

Article 4.

- a) Applications for membership shall be made in the prescribed form and shall be submitted to the Committee who shall decide all questions relating to eligibility for membership of any applicant and their decision shall be final and they shall not be bound to assign any reason for their action. In the case of all applicants for membership, the membership shall commence, and the subscription payable from the beginning of the year during which the applicant is admitted to membership by the Committee.
- b) A register of members shall be kept in which shall be set-forth the names and address and other particulars as may be prescribed of the members for the time being and in which all changes in membership from time to time taking place shall be recorded.
- c) Every Ordinary members shall also file with the Council a declaration of the names and address of the persons, in order of priority, who shall exercise the rights and privileges of membership on behalf of the firm, and of any variation thereof from time to time.

Article 6

- (a) (i) Every Ordinary member other than the nominated member shall pay entrance fee of Rs. 3,000/- and a membership fee as stipulated below based on the annual export value for a year or as may be determined by the Committee from time to time.
 - Rs. 7,000/- upto export FOB value of Rs.1 crore in the previous year
 - Rs. 10,000/- upto export FOB value of Rs.5 crores in the previous year
 - Rs.15,000/- upto export FOB value of Rs.10 crores in the previous year
 - Rs.20,000/- above export FOB value of Rs. 10 crores in the previous year
 - (ii) **An Associate member** shall pay an entrance fee of Rs. 2,500/- and a membership fee of Rs. 5,000/- (**total Rs. 7,500/-**) a year or as may be determined by the committee from time to time.
- 6 (b) (i) Every ordinary member and associate member shall pay annual subscription as may be determined by the Committee from time to time. Annual subscription for membership shall fall due on 1st April every year and shall be payable within three months thereafter. The Committee may however, grant extension of the period as may be necessary. A member whose subscription is outstanding at the end of the stipulated period shall cease to be a member of the Council.

PANELS

Article 34. (a) There shall be seven panels dealing with the following :

- | | | |
|------------------------|---|----|
| 1. Leather | – | FL |
| 2. Footwear | – | LF |
| 3. Footwear Components | – | FC |
| 4. Leather Articles | – | LP |
| 5. Leather Apparels | – | LC |
| 6. Leather Gloves | – | GL |
| 7. Saddlery & Harness | – | SH |

(b) The Committee may, with the concurrence of the Government, increase the number of panels and expand/modify and functions of the existing panels.

Article 35.

Membership of each panel shall consist of :

- (a) Ordinary member of the Council primarily registered with the Panel and having voting rights in the Panel.
- (b) Associate members i.e. Ordinary members of the Council who are primarily registered in some other panel but also associated with the panel and who do not have voting rights in the panel.